

Notice of Licensing Committee

Date: Wednesday, 15 May 2024 at 10.00 am

Venue: HMS Phoebe, BCP Civic Centre, Bournemouth BH2 6DY



Membership:

Chair:

To be elected

Vice Chair:

To be elected

Membership of the Licensing Committee to be appointed at the full Council meeting on 7 May 2024.

All Members of the Licensing Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=5832>

If you would like any further information on the items to be considered at the meeting please contact: Michelle Cutler on 01202 128581 or email democratic.services@bcpCouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 118686 or email press.office@bcpCouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpCouncil.gov.uk

GRAHAM FARRANT
CHIEF EXECUTIVE

7 May 2024

**DEBATE
NOT HATE**



Available online and
on the Mod.gov app



Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(janie.berry@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. **Apologies**

To receive any apologies for absence from Councillors.

2. **Substitute Members**

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

3. **Election of Chair**

To elect a Chair of the Licensing Committee for the 2024/25 Municipal Year.

4. **Election of Vice Chair**

To elect a Vice Chair of the Licensing Committee for the 2024/25 Municipal Year.

5. **Declarations of Interests**

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

6. **Confirmation of Minutes**

To confirm and sign as a correct record the minutes of the Licensing Committee meeting held on 7 March 2024 and the Licensing Sub Committee meetings held on 28 February, 13 and 27 March 2024.

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7. **Public Issues**

To receive any public questions, statements or petitions submitted in accordance with the Constitution, which is available to view at the following link:

<https://democracy.bcpccouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of a public question is midday Thursday 9 May 2024 [midday 3 clear working days before the meeting].

The deadline for the submission of a public statement is midday Tuesday

14 May 2024 [midday the working day before the meeting].

The deadline for the submission of a petition is Tuesday 30 April 2024 [10 working days before the meeting].

8. Amendment to Private Hire Vehicle Fee

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On 7 March 2024 the Committee approved an increase in the Private Hire and Hackney Carriage Fees. Officers have realised that there was an error within the spreadsheet provided. All fees were subject to a 4% inflationary increase.

Unfortunately, the calculation for the Private Hire Vehicle fee used the fee for 2022 which was £160 but the fee for 2023 which should have been subject to the increase was £175. This means that the fee for 2024 should be £182 and NOT £166 as stated within the report.

These fees are subject to public consultation and no objections were received. However, this amendment will mean the consultation for this one fee will need to take place before it can be implemented. All other fees came into effect as of 1 May 2024.

A copy of the report and appendix considered by the Committee on 7 March is appended for information. The chart on page one of the appendix should be updated as follows:

Vehicle	BCP Current Fees	BCP Proposed Fees 2024
Private Hire Vehicle Licence (1 year)	£175.00	£182.00

In accordance with the recommendation in the March report, Members are asked to consider the proposed fee for the Private Hire Vehicle Licence and either

- a) Agree the proposed fee as stated;**
- b) Agree an amended fee following consideration;**
- c) Maintain the current fee.**

9. Forward Plan

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To consider, amend as required and agree the Committee's proposed Forward Plan.

No other items of business can be considered unless the Chair decides the matter is urgent for reasons that must be specified and recorded in the Minutes.